



Setup Guide
for
Windows 98 1st Edition

Phone — 515-382-2124

STEP ONE: Open the Internet Connection Wizard



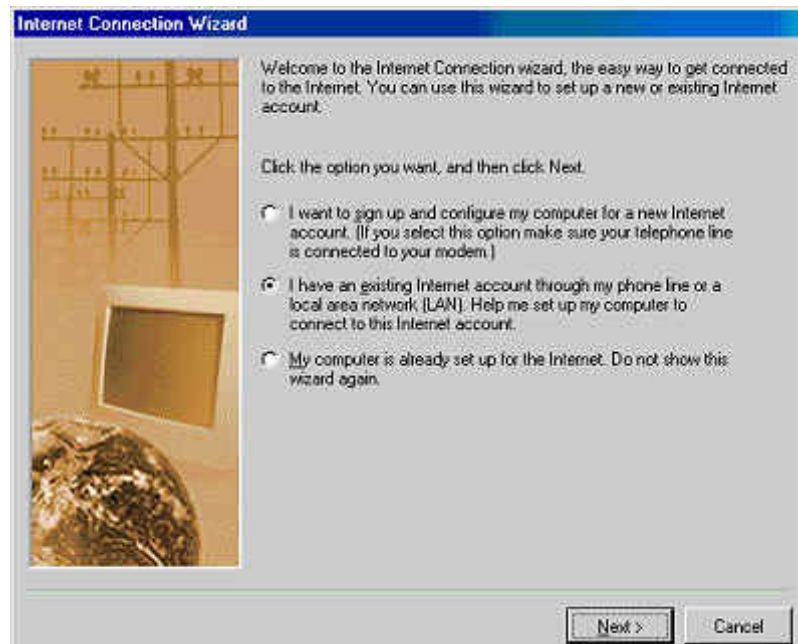
You should have one of the above icons on your desktop. Double-click on the icon. You should then see the following window:



STEP TWO: Connection Options

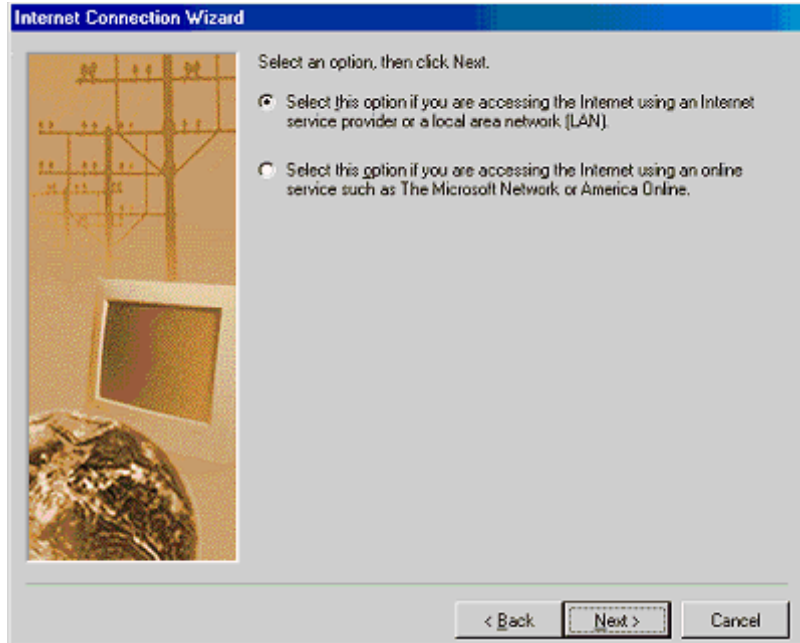
You will want to choose the second option, "I have an existing Internet account..."

Click on the Next button.



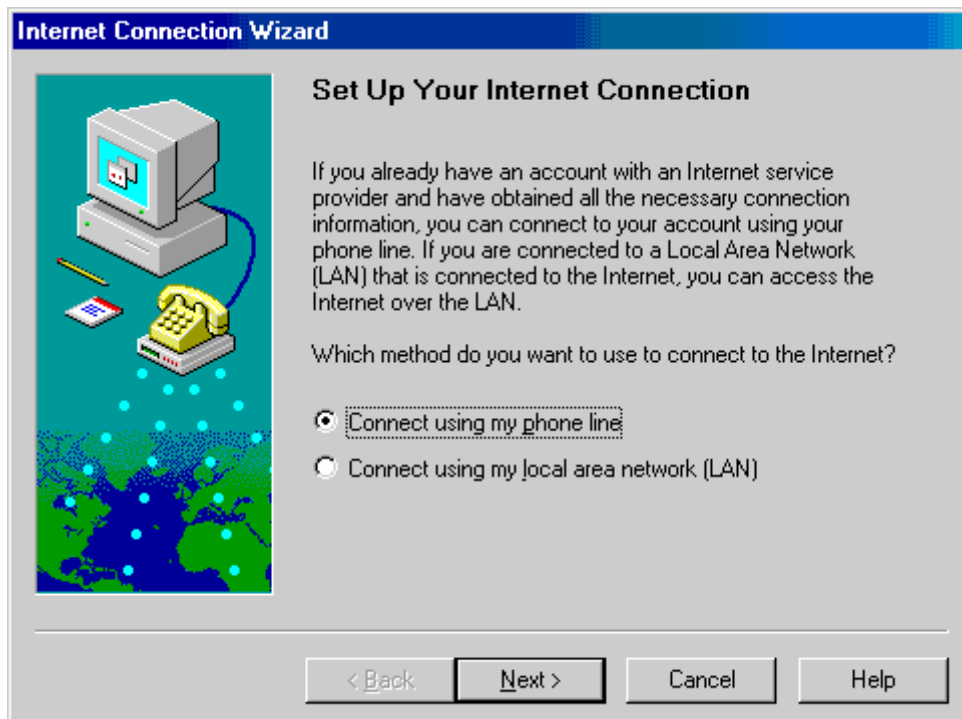
STEP THREE: Choose ISP

You will want to choose the first option if not already done so by the computer, "...using an Internet service provider or local area network (LAN)." Click the next button.



STEP FOUR: Choose Type of Connection

Choose "Connect using my phone line" and then click the next button.

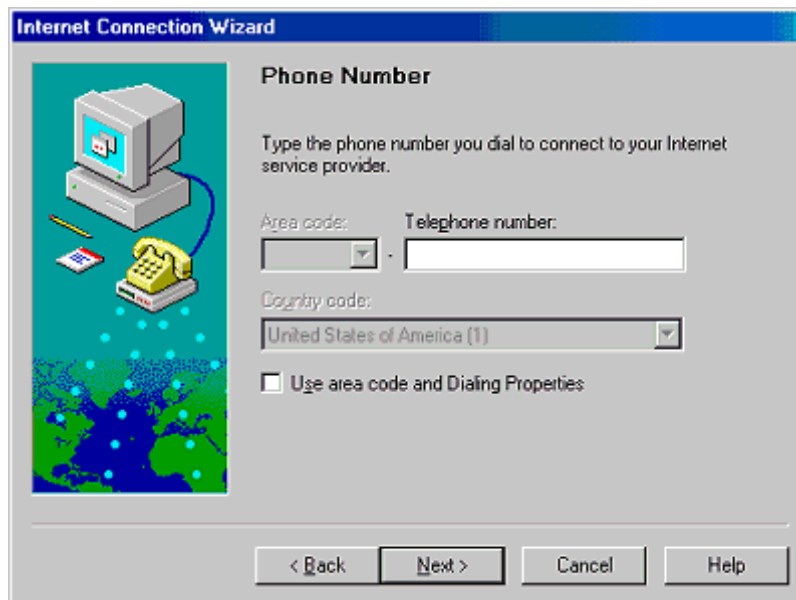


STEP FIVE: Typing in your MidIowa Net dialup Number

MidIowa Net has two dialup numbers. One for McCallsburg residents and one for Ames, Maxwell, and Nevada residents. If you have premium calling or are calling long distance you will want to put in the Nevada dialup number. The dialup numbers are:

Nevada — 382-4997 (if calling long distance, you will need to put 15153824997 as your dialup number)

When you get the next window you will want to UNCHECK “Use area code and Dialing Properties”. Then type in your dial-in number (one of the two above, depending on which applies to you).



The screenshot shows the 'Internet Connection Wizard' window at the 'Phone Number' step. The title bar reads 'Internet Connection Wizard'. On the left is an illustration of a computer monitor, a telephone, and a globe. The main text says 'Phone Number' and 'Type the phone number you dial to connect to your Internet service provider.' Below this are three input fields: 'Area code:' (a dropdown menu), 'Telephone number:' (a text box), and 'Country code:' (a dropdown menu showing 'United States of America (1)'). At the bottom, there is an unchecked checkbox labeled 'Use area code and Dialing Properties'. Navigation buttons at the bottom include '< Back', 'Next >', 'Cancel', and 'Help'.


Click the next button

STEP SIX: Type in your dialup username and password

Your dialup username and password are found on your registration sheet. You can write them in the space below. **REMEMBER: Your username and password MUST be in lower-case otherwise you will not be able to dial in!**

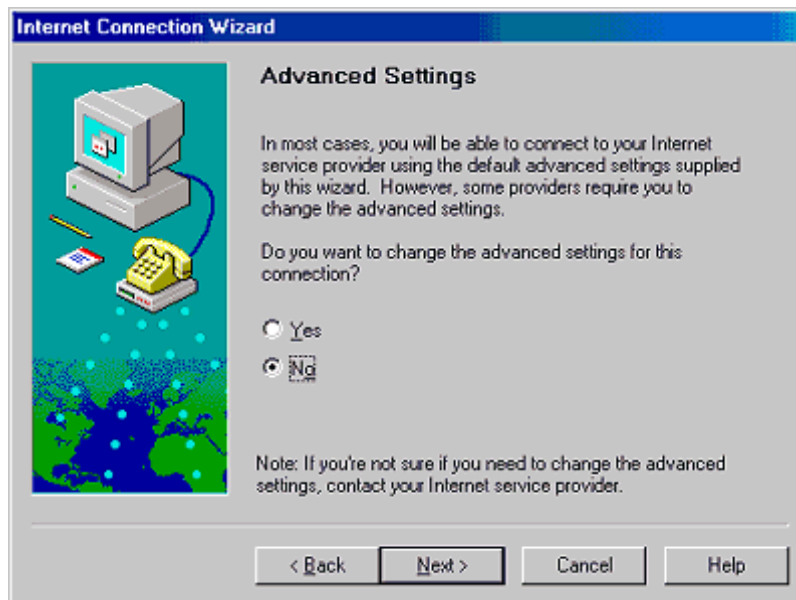
Username: _____

Password: _____



The screenshot shows the 'Internet Connection Wizard' window at the 'User Name and Password' step. The title bar reads 'Internet Connection Wizard'. On the left is the same illustration as in the previous step. The main text says 'User Name and Password' and 'Type the name and password you use to log in to your Internet service provider. This name may also be referred to as your Member ID or User ID. If you do not know your user name and password, contact your Internet service provider.' Below this are two input fields: 'User name:' and 'Password:'. Navigation buttons at the bottom include '< Back', 'Next >', 'Cancel', and 'Help'.

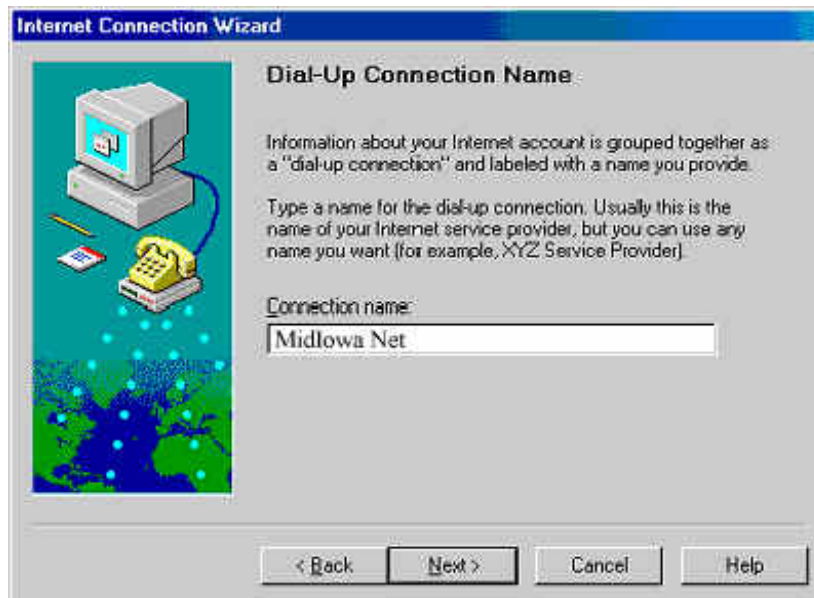
STEP SEVEN: Choose Advanced Settings-No



You will want to choose “No”, the second option, for a basic dialup account.

Click the next button

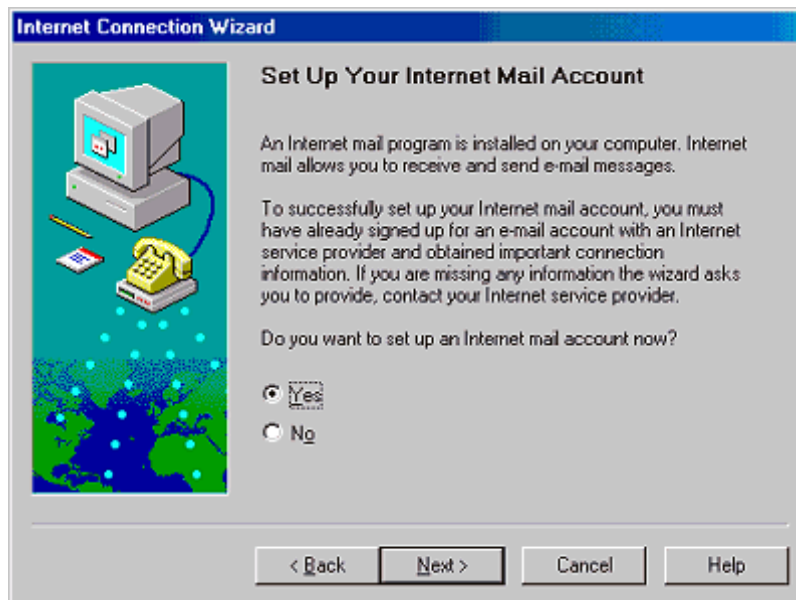
STEP EIGHT: Name the Dial-Up Connection



Please name the dial-up connection as “MidIowa Net”.

Click the next button

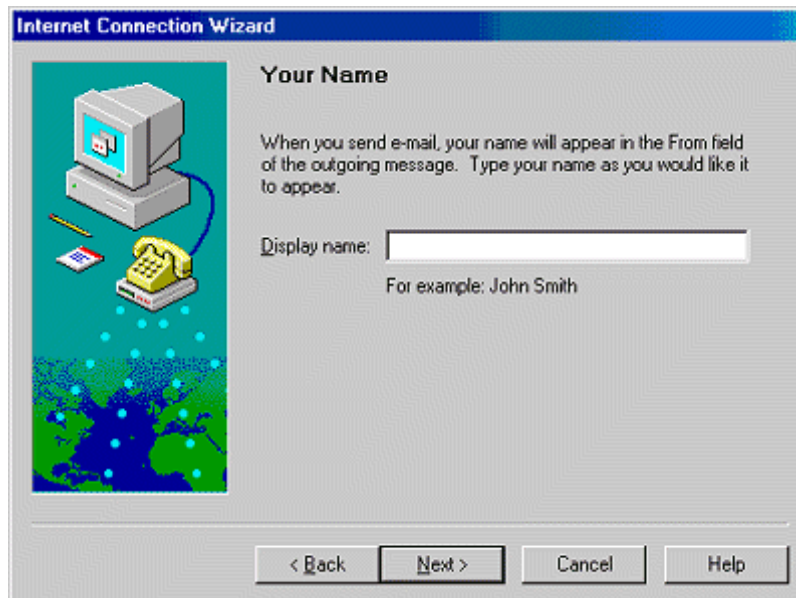
STEP NINE: Setup a Mail Account



You will want to choose “Yes”, as shown.

Click the next button

STEP TEN: Enter Your Real Name



Put in your real name. This name will be seen by all the people that receive email from you.

Click the next button

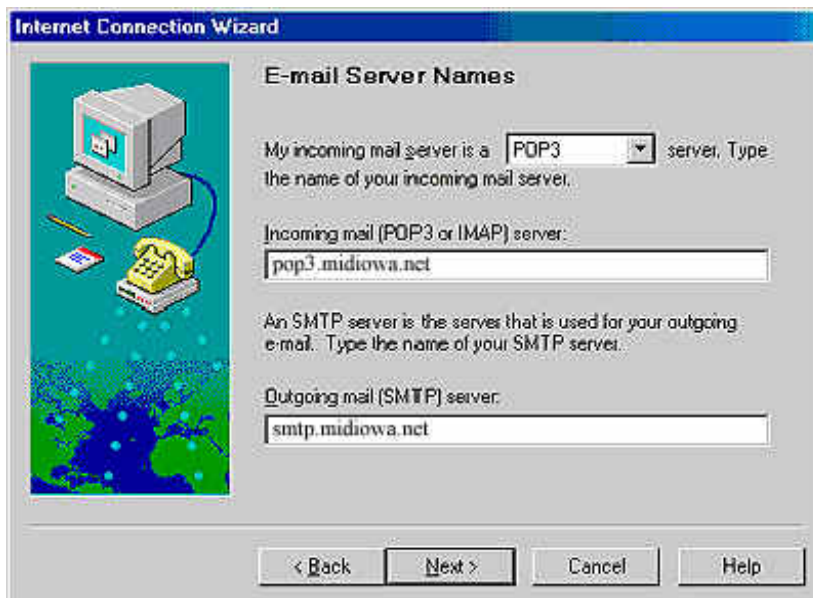
STEP ELEVEN: Entering your E-mail Address



Your email address is your username@midiowa.net. Example: If your dialup username (see step six) is john, then your email address would be john@midiowa.net

Enter your email address and then click the next button

STEP TWELVE: Setting the Mail Servers



Enter the information below, as shown in the picture on the left.

Incoming mail server is a "POP3" server.

Incoming mail server:
pop3.midiowa.net

Outgoing mail server:
smtp.midiowa.net

Click the next button

STEP THIRTEEN: Put in Your E-Mail Address and Password

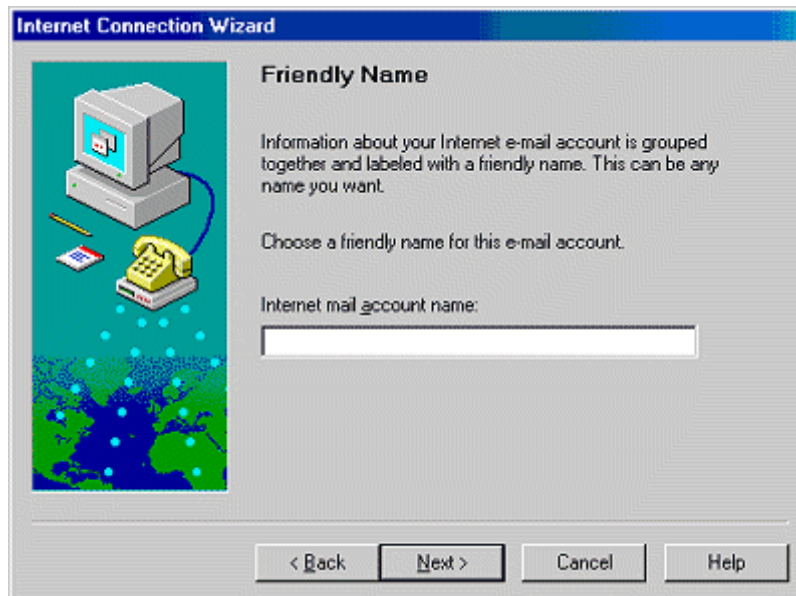


The screenshot shows the 'Internet Mail Logon' step of the Internet Connection Wizard. On the left is an illustration of a computer monitor, keyboard, and mouse. The main text explains that if the provider requires Secure Password Authentication (SPA), the user should select the 'Log On Using Secure Password Authentication' option. Otherwise, they should select 'Log On Using' and enter their POP account name and password. The 'Log On Using' option is selected. There are two text input fields: 'POP account name:' and 'Password:'. A note below the password field states: '(Your password will appear as asterisks to prevent others from reading it.)'. At the bottom, there are four buttons: '< Back', 'Next >', 'Cancel', and 'Help'.

Put in your MidIowa Net e-mail address (*yourusername@midIowa.net*) and password (see step six). Make sure it is in lower-case

Click the next button

STEP FOURTEEN: Name Your Mail Account



The screenshot shows the 'Friendly Name' step of the Internet Connection Wizard. On the left is the same illustration of a computer monitor, keyboard, and mouse. The main text explains that information about the Internet e-mail account is grouped together and labeled with a friendly name, which can be any name the user wants. It asks the user to choose a friendly name for this e-mail account. There is a single text input field labeled 'Internet mail account name:'. At the bottom, there are four buttons: '< Back', 'Next >', 'Cancel', and 'Help'.

Put in your e-mail address. If you ever have to add another account, it will make it easier to distinguish between them.

Click the next button

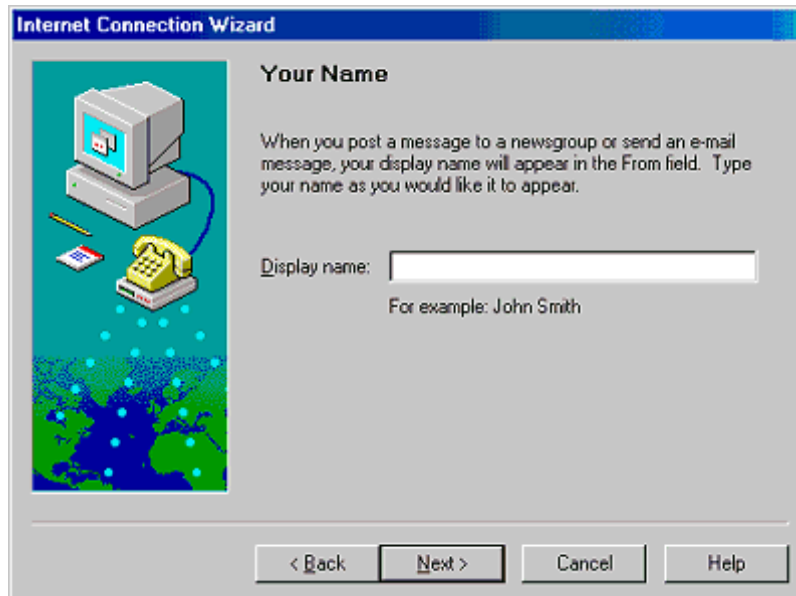
STEP FIFTEEN: Setup a News Account



You should setup a news account, even if you think you won't use/need it. Choose "Yes"

Click the next button

STEP SIXTEEN: Enter Your Real Name



Put in your real name.

Click the next button

STEP SEVENTEEN: Name Your News Account



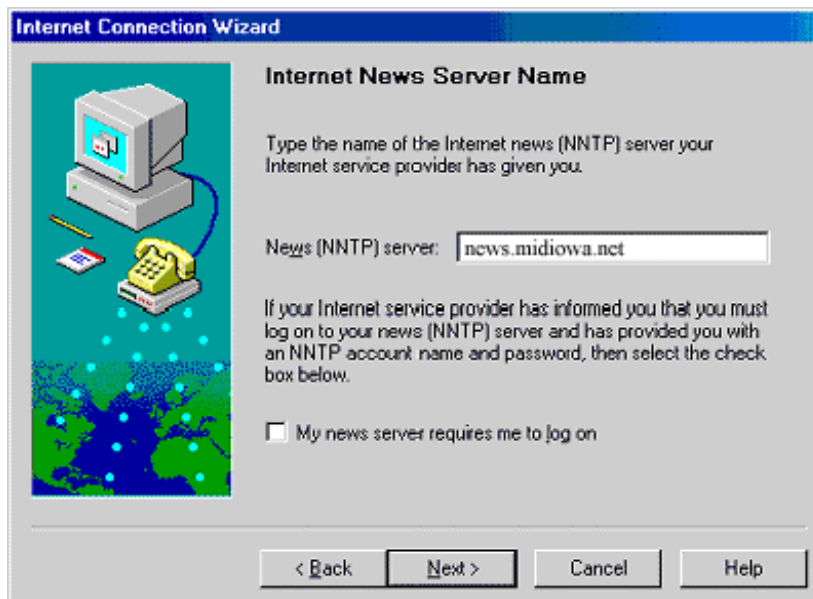
Due to the large amount of unsolicited email, we recommend that you don't put in your real email address. Instead put in your real email address with NOSPAM after your username.

For example, *username*NOSPAM@midiowa.net

Doing this will lessen the chances that you will get unsolicited email (a.k.a SPAM).

Click the next button

STEP EIGHTEEN: Enter Your Newsgroup Server



For the News Server, enter in "news.midiowa.net" as shown above.

Click the next button

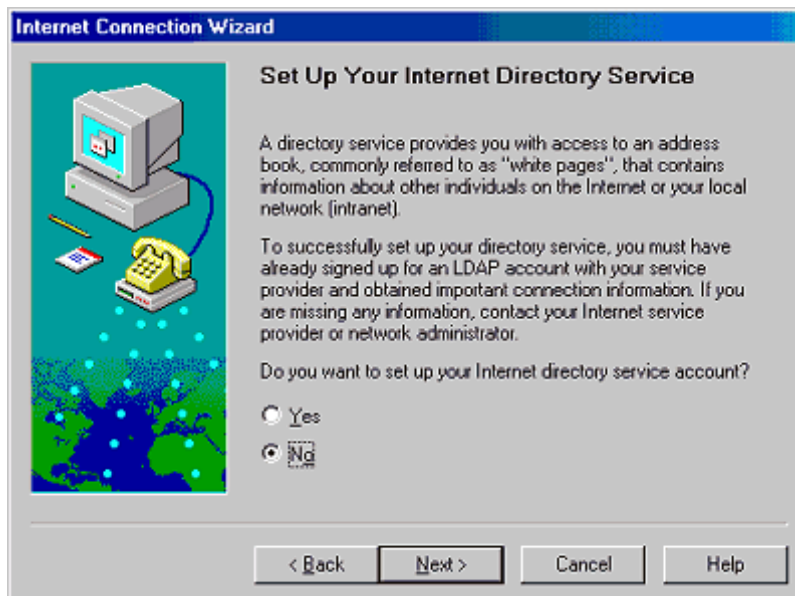
STEP NINETEEN: Name Your News Account



Please name the news account as “news.midiowa.net”

Click the next button

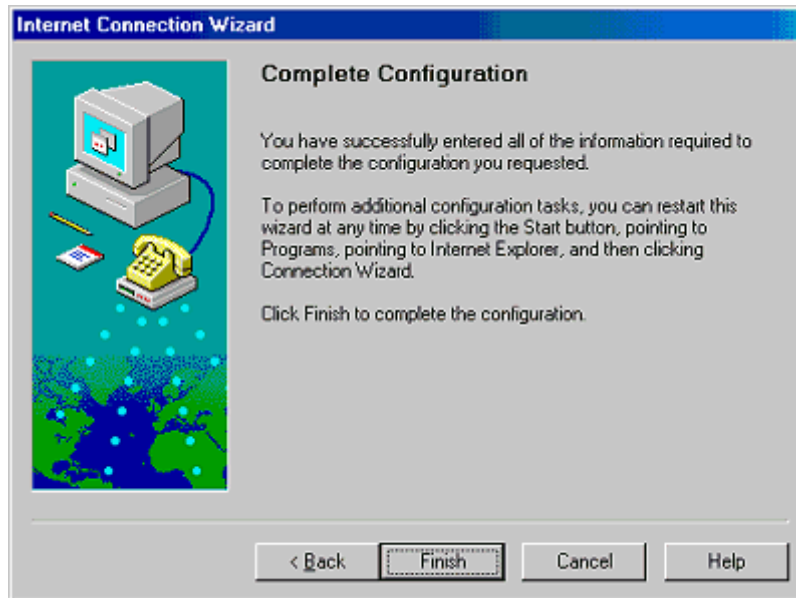
STEP TWENTY: Setup an Internet Directory Service



Choose “No” as shown above.

Click the next button

STEP TWENTY-ONE: Almost Finished



Your dialup connection, mail account and news account are about to all be setup.

To set everything up, click the finish button. Some final changes still need to be made, however, in order to enable the sending of e-mail. You can find these instructions on the next couple of pages.